

MT1.4_4 Improving Workplace Collaboration

Task Requirements:

Small groups of 3-5 participants per group.

A topic: "How can we improve workplace collaboration within our organization?"

A time limit (e.g., 15 minutes) for the brainstorming phase.

Facilitator guidance for evaluation and refinement of ideas.

How to Conduct the Task:

Group Formation: Divide participants into small groups consisting of 3-5 members each. Ensure that each group has a diverse mix of individuals with different perspectives and experiences.

Task Presentation: Present the topic to each group: "How can we improve workplace collaboration within our organization?" Make it clear that the goal is to brainstorm ideas to address this challenge.

Brainstorming Phase:

Time Limit: Set a specific time limit for the brainstorming session. For example, you can allocate 15 minutes.

Rules: Emphasize that during this phase, the groups should focus on generating as many ideas as possible. Encourage participants to think creatively and avoid critiquing or evaluating the ideas at this stage.

Idea Generation: Participants within each group should engage in a lively discussion to come up with various ideas, strategies, or solutions that could enhance workplace collaboration. It's crucial to create a non-judgmental and open atmosphere that promotes free thinking.

Documentation: Groups can use sticky notes, whiteboards, or flip charts to record their ideas. It's essential to document all ideas, no matter how unconventional they might seem.

Attachment to MT1.4.4
Task 2.2



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Joint development, piloting and validation of entrepreneurial mindset and key skills curricula and training materials for third countries

Idea Sharing:

After the brainstorming session, each group should prepare to share their ideas with the larger group. They can do this by designating a spokesperson or taking turns presenting their suggestions.

Evaluation and Refinement:

As a facilitator, guide a discussion among the larger group to evaluate and refine the ideas generated by the smaller groups.

Encourage participants to assess the feasibility, potential impact, and level of innovation for each idea.

Discuss the practicality of implementing these ideas within the organizational context.

Challenge the groups to consider potential obstacles, risks, and benefits of each idea.

Prioritize ideas based on the collective evaluation and criteria learned earlier in the workshop.

Outcomes:

The primary outcome of this task is the generation of a wide range of ideas for improving workplace collaboration.

Participants gain experience in brainstorming and creative thinking.

The facilitator guides a group discussion that encourages participants to evaluate and refine the ideas based on the criteria of feasibility, impact, and innovation.

The organization benefits from a pool of innovative ideas that can be considered for implementation to enhance workplace collaboration.

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